



About panel interviews

Research the employer

- A panel interview means one candidate answers questions from a few people from the business.
- In a panel interview, the panel will ask you a range of questions about the job and the business.
- The questions will test if you have the right skills and attributes to do the job. They will also test how much you know about the business.
- Review the job ad and any selection criteria you addressed in your application. This should give you an idea of what they might ask at the interview.

Ask for information on the panel members

- When you accept the interview, it's okay to ask for background information about the panel members.
- Are they workers, managers or from Human Resources?
- Regardless of who they are, treat all members of the panel equally.

A panel interview means you are a serious contender for the job

- Be confident. Panel interviews are expensive for employers. It takes time and effort to set up so it's usually the last step in a recruitment process.
- Speak clearly and take your time. Be friendly, introduce yourself and don't fidget.
- Ask questions to clear up anything you've been asked that you don't understand.

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