

Problem solving – Developing possible solutions

**Identify the problem you want to solve**  
Brainstorm your options

Assess your options

* How much effort does this require?
* What do you need to make it happen?
* What will success look like if this works?
* Are there any negative things that might happen as a result?

What do you want to do?

* Do you have time available to make this happen?
* Are you looking for a quick fix or a long-term solution?
* Is this going to work for you?

TIP:  
Good solutions are ones that:

* are manageable for you; that deal with any immediate threat or difficulty quickly and appropriately; and
* (where you can) set you up so that you know what to do to tackle this problem in the future or solve the problem for good.